



Board of Commissioners
One of Georgia's original counties ~ Established in 1825

REQUEST FOR PROPOSALS

The Lee County Board of Commissioners is seeking qualifications from public accounting firms for the purpose of conducting Lee County's annual audit. Lee County's fiscal year is from July 1st through June 30th. Lee County is seeking an initial relationship with an audit firm for a three year commitment, beginning with the audit for fiscal year 2018-2019.

Lee County is located in Southwest Georgia and is a bedroom community for the Albany, Georgia metro area. Lee County's population is approximately 28,575. The County's general fund budget for fiscal year 2018 is \$24,301,460 and the total County budget is \$ 32,407,618. Lee County operates under the County Manager form of government.

The audit shall be conducted in accordance with auditing standards generally accepted in the United States of America, promulgated by the American Institute of Certified Public Accountants (AICPA) and in accordance with the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and the Official Code of Georgia Annotated. If a Single Audit is required as part of the annual audit, the audit shall be performed in accordance with American Institute of Certified Public Accountants (AICPA), Generally Accepted Auditing Standards (GAAS), Government Auditing Standards, the Single Audit Act Amendments of 1996, and the Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Government, and Non-Profit Organizations.

Please include a list of the staff that you would assign to this audit, their roles in Lee County's audit and an outline of their education and experience.

In a separate envelope, please include your proposed fee for conducting the audit for Lee County for fiscal year 2018, 2019, and 2020 and your hourly rate for additional work.

Please provide a list of existing local government clients and a name and telephone number with each organization to call as a reference.

A copy of the audit for fiscal year 2017 can be found on Lee County's website at www.lee.ga.us.

Please direct all questions to Heather Jones, Lee County Finance Director, 229-759-6000 or hjones@lee.ga.us.

Lee County is a thriving, vibrant community celebrated for its value of tradition encompassing a safe family oriented community, schools of excellence, and life long opportunities for prosperity and happiness without sacrificing the rural agricultural tapestry.

Chairman Dennis Roland District 1	Vice Chairman Billy Mathis District 3	Commissioner Luke Singletary District 2	Commissioner Rick Muggridge District 4	Commissioner Bill Williams District 5	Co County Manager Mike Sistrunk	Co County Manager Christi Dockery	County Attorney Jimmy Skipper
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102 Starksville Avenue North
Leesburg, Georgia 31763

Office: (229) 759-6000
Fax: (229) 759-6050

www.lee.ga.us



LEE COUNTY

Board of Commissioners

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Proposals are due by ***Monday July 9, 2018 by 2:00 PM.*** Proposals should be mailed or hand delivered to 102 Starksville Avenue North, Leesburg, Georgia 31763. Please address your Request for Proposals to Heather Jones, Finance Director.

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