

GENERAL CONDITIONS

No bids received after said time or at any place other than the time and place stated in the notice will be considered.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the expiration of the time during which bids may be submitted without prejudice to the bidder, by submitting a written request of withdrawal to the Lee County Board of Commissioners, Purchasing Department.

REJECTION OF BID:

Lee County may reject any and all bids, and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Lee County. Also, the right is reserved to waive any irregularities or informalities in any bid in the bidding procedure. Lee County will be the sole judge which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Lee County that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not fraudulent or collusive or made in the interest or in behalf of any person not therein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a fraudulent bid, or any other person, firm or corporation to refrain from bidding and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that neither a Commissioner nor Chairman of Lee County has, in any manner, an interest, directly or indirectly in the bid or in the contract that may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid and addenda, if any, will be deemed part of the contract.

STANDARD INSTRUCTIONS TO BIDDERS

1. The written specifications contained in this bid will not be changed or superseded except by written addendum from Lee County. Failure to comply with the written specifications for this bid may result in disqualification by Lee County.
2. All goods and materials will be F.O.B. Lee County Board of Commissioners – Court House Annex, 104 Leslie Highway in Lee County and no freight or postage charges will be paid by Lee County unless such charges are included in the bid price.
3. All bids must be sealed, received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place without consideration, regardless of the postmark. Lee County accepts no responsibility for mail delivery.
4. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid package to Lee County, the first page of your bid package should be the Bid Form listing price, delivery, etc. unless the bid form is requested to be in a separate sealed envelope.
5. No bids received after said time or at any place other than the time and place stated in the notice will be considered.
6. Lee County may reject any and all bids, and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Lee County. Also, the right is reserved to waive any irregularities or informalities in any bid in the bidding procedure. Lee County will be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders.
7. Telephone bids will not be accepted unless stated in invitation.
8. No sales tax will be charged on any orders. Lee County is exempt as outlined by Georgia State Law.
9. Bidders will state delivery time after receiving order.
10. Unless otherwise stated, all bids submitted will be valid and may not be withdrawn for a period of 90 days from the due date of the bid.
11. Any bidder who wishes to receive a bid tabulation is required to enclose a self-addressed stamped envelope. The results will be mailed after tabulation is complete. Results of the bids will not be available orally.
12. All responses must be submitted on the provided bid format. Exception from this format will not be accepted. Any offeror who believes that the bid format is unclear shall submit all questions upon receipt.

Painting – Court House Annex Building

SCOPE:

- Patch and repair existing walls before painting
- Properly prepare all surfaces to receive paint before painting
- Pressure wash all exterior surfaces
- If surfaces which are to receive oil base paint currently have latex paint, the painter shall remove the latex paint first and then apply the oil base paint
- If surfaces which are to receive latex paint currently have oil base paint, the painter shall remove the oil base paint first and then apply the latex paint

Painting contractor shall furnish all materials and labor to do a complete, workable and satisfactory job in accordance with the best standards of practice of workmanship and shall guarantee same for a period of one year from date of final acceptance by owner. Equals are acceptable as long as they are approved by the owner before the bid date.

All work shall be inspected by Lee County's representative and the Lee County Building Inspection Department and must be approved by both before the contractor is paid.

Upon final satisfactory completion of the work and approval of the owner, there shall be one payment made in the entire amount of the contract.

GENERAL:

1. All materials will be delivered FOB job site, 104 Leslie Highway-There will be no storage of materials without prior approval from Lee County.
2. Bids will be valid for 90 days from the bid opening date.
3. All materials and labor are to be included with this proposal.
4. Lee County is the general contractor for the project.
5. Any variation from the written specification and/or drawing shall be submitted on a separate sheet itemizing the proposed changes.
6. For additional information and to schedule a visit to the job site please call Mike Sistrunk, 344-8029.

Contract, if awarded, will be on a lump sum basis. No bid may be withdrawn for a period of 90 days after time has been called on the date of opening. The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

To the Lee County Board of Commissioners:

I have read the specifications and notes and submit the following:

Bidders are required to examine all maps, scope of work, plans, drawings, specifications and data mentioned in the specifications, contracts, or proposals on file with Lee County at 102 Starksville Avenue North Leesburg, Georgia, or at such other location or locations established by Lee County from time to time with respect to such proposed project. No plea of ignorance of conditions that exist or that may exist after the date of these instructions, or of any conditions or difficulties that may be encountered in the execution of the work under any contract issued hereunder, resulting from the bidder's failure to make the necessary examinations and investigations, shall be accepted as an excuse for any failure or omission on the part of the successful bidder to fulfill in every detail all requirements of any contract issued hereunder. Nor will such reasons be accepted as a basis for any claims whatsoever for extra compensation, change orders, or an extension of time to complete the required work under the contract issued hereunder.

Total proposal per written specifications: \$ _____

Earliest start time: _____

Bids shall be valid for a period of 90 days from the opening date. Contracts will be executed within this time period.

Contractor's License Certifications

Contractor's Name for Subcontractor: _____

State of Georgia General Contractor's License Number: _____

Expiration Date of License: _____

Lee County License: _____

I certify that the above information is true and correct and that the classification noted is applicable to the bid for this project.

Signed: _____

Printed: _____

Date: _____

It is agreed by the undersigned bidder that the signature and submission of this bid represent the bidder's acceptance of all terms, conditions and requirements of bid specifications and, if awarded, the bid will represent the agreement between the parties.

Company Name: _____

Address: _____ City/State/Zip: _____

Contact person: _____ Title: _____

Telephone Number: _____ Fax Number: _____ E-Mail: _____

Signed: (sign manually, in ink): _____

Name Printed: _____ Title: _____ Date: _____

Lee County, GA

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-19, stating affirmatively that the individual, firm, or corporation which is contracting with Lee County has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA) P.L. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Thomas County, GA; contractor will secure from such contractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Lee County Commissioners' Office at the time the subcontractor(s) is retained to provide the service.

E-Verify User Identification Number

Legal Name of Business

BY: Authorized Officer or Agent

Project Name

Title of Authorized Office or Agent

Date

SUBSCRIBED AND SWORN

102 Starksville Avenue North • Leesburg, Georgia 317
www.lee.ga.us

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Rule Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in Conjunction with the Social Security Administration (SSA)

BEFORE ME ON THIS THE
_____ DAY OF _____ 20__

Notary Public
My Commission Expires:

Lee County, GA

SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-19, stating affirmatively that the individual, firm, or corporation which is contracting with Lee County has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA) P.L. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Lee County, GA; contractor will secure from such contractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Lee County Commissioners' Office at the time the subcontractor(s) is retained to provide the service.

E-Verify User Identification Number

Legal Name of Business

BY: Authorized Officer or Agent

Project Name

Title of Authorized Office or Agent

Date

SUBSCRIBED AND SWORN

102 Starksville Avenue North • Leesburg, Georgia 317
www.lee.ga.us

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Rule Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)

BEFORE ME ON THIS THE
_____DAY OF _____20__

Notary Public
My Commission Expires:
