



LEE COUNTY

Board of Commissioners

One of the original counties of Georgia ~ Established in 1825

The Lee County Board of Commissioners will be accepting proposals from attorneys licensed to practice law in the State of Georgia in connection with the provision of indigent defense services for the Probate Court of Lee County and the Magistrate Court of Lee County. The following shall apply to such proposals:

- (a) All proposals must be written and shall include, as an exhibit thereto, relevant biographical information for the attorney submitting the proposal, which biographical information shall include, but shall not be necessarily limited to, the law school from which such attorney graduated, the years in practice for the lawyer since graduation from law school, the courts to which the lawyer is currently admitted (both federal and state), and a summary of the areas of law in which the attorney currently practices. The attorney should also provide the average percentage of his or her law practice which is devoted to criminal defense matters on an annual basis.
- (b) The successful attorney shall be familiar with all relevant state laws, local ordinances, and rules of procedure applicable to criminal cases and traffic cases which are subject to the jurisdiction of both the Probate Court of Lee County and the Magistrate Court of Lee County.
- (c) The successful attorney shall be required to enter into a twelve-month contract with the Lee County Board of Commissioners to provide indigent defense services for the Probate Court of Lee County and the Magistrate Court of Lee County on a regular basis upon such schedule as may be established from time to time by the Judges of such Courts. Such services will be provided by the attorney on an independent contractor basis, and the attorney will be expected to attend all motion hearings, plea hearings, and trials involving indigent defendants assigned to the attorney by either of said courts. The successful attorney shall not be authorized to assign the contract to another attorney or to allow another attorney to substitute for him or her in fulfilling the obligations of the contract unless he or she receives advance approval of such substitution from the presiding Judge. Any conflicts of interest or potential conflicts of interest in a particular matter shall be brought to the attention of the presiding Judge by the attorney, who shall handle the conflict in the same manner as other conflicts are handled in such Court.

Chairman
Dennis Roland
District 1

Vice Chairman
Billy Mathis
District 3

Commissioner
Luke Singletary
District 2

Commissioner
Rick Muggridge
District 4

Commissioner
Bill Williams
District 5

Co County Manager
Mike Sistrunk

Co County
Manager
Christi Dockery

County Attorney
Jimmy Skipper

102 Starksville Avenue North
Leesburg, Georgia 31763



Office: (229) 759-6000
Fax: (229) 759-6050

www.lee.ga.us



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- (d) The total annual compensation and out-of-pocket expenses payable to the attorney shall not exceed \$20,000.00 absent approval of the Board of Commissioners or their designee.
- (e) The contract may be subject to renewal by the Board of Commissioners for two additional one-year terms after the expiration of the initial annual term.
- (f) The attorney shall invoice the Lee County Board of Commissioners on a monthly basis for 1/12th of the annual fees payable under the contract.
- (g) The attorney shall be a member of the State Bar of Georgia in good standing at the time the contract is awarded and during the term of the contract.
- (h) All proposals shall be reviewed by the Judge of the Probate Court of Lee County and the Judge of the Magistrate Court of Lee County, and no attorney shall be selected who is not acceptable to either or both of said Judges.

Interested attorneys shall submit a proposal to the Lee County Board of Commissioners regarding such services. Such proposal shall be addressed to:

Lee County Board of Commissioners
Attention: Christi Dockery, Co-County Manager
102 Starksville Avenue, North
Leesburg, Georgia 31763

Proposals will be accepted until 10:00 a.m. on October 5, 2018. Such proposals shall be opened at 2:00 p.m. on that date in the Opal Cannon Auditorium located at 102 Starksville Avenue, North, Leesburg, Georgia.

The proposals will be reviewed by appropriate officials of Lee County and a recommendation made to the Lee County Board of Commissioners regarding approval of such proposals.

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