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## LEE COUNTY FACILITIES DEPARTMENT

Director  
Michael T. Sistrunk

Facilities Coordinator  
Megan Pitts

### INVITATION TO BID FOR FIVE PROPANE POWERED GENERATORS BID REFERENCE # 2719

The Lee County Board of Commissioners is accepting sealed written bids from qualified vendors for five (5) propane powered Generators for the Lee County Fire Stations. A bid form, project completion form, specifications, and non-collusion forms are included in this bid. Contact Michael T. Sistrunk at 229-759-6028 or 229-759-6000. There will be a **pre-bid meeting on Thursday, February 21, 2019 at 2:00pm** in the Kinchafoonee Room of the T. Page Tharp Government Building located at 102 Starksville Avenue North, Leesburg, GA 31763. **You must attend the pre-bid meeting in order to submit a bid.**

If you choose to submit a written bid on these five (5) Generators, your **sealed bid must be marked (Five Propane Powered Generators) and delivered to the Lee County Board of Commissioners at 102 Starksville Avenue North, Leesburg, GA 31763, no later than 2:00pm on Thursday, February 28, 2019**. All bids will be opened during a public bid opening at 2:05 pm on Thursday, February 28, 2019 at the T. Page Tharp Building located at 102 Starksville Avenue North, in the upstairs Kinchafoonee Room. All persons submitting a bid must have a minimum of a state commercial license, the requisite liability, workman's compensation insurance, and a Lee County Business License. You are invited to attend this bid opening. No bids shall be withdrawn within for a period of 60 days after the bid opening.

Bidders are required to examine all maps, plans, drawings, specifications and data mentioned in the specifications, contracts, or proposals on file with Lee County at 102 Starksville Avenue North Leesburg, Georgia, or at such other location or locations established by Lee County from time to time with respect to such proposed project. No plea of ignorance of conditions that exist or that may exist after the date of these instructions, or of any conditions or difficulties that may be encountered in the execution of the work under any contract issued hereunder, resulting from the bidders failure to make the necessary examinations and investigations, shall be accepted as an excuse for any failure or omission on the part of the successful bidder to fulfill in every detail all requirements of any contract issued hereunder. Nor will such reasons be accepted as a basis for any claims whatsoever for extra compensation, change orders, or an extension of time to complete the required work under the contract issued hereunder.

The Board of Commissioners reserves the right to accept or reject any or all bids received and/or disregard informalities or irregularities in the Bids received. If additional information is needed, please contact Michael T. Sistrunk, Lee County Public Works Director and Co-County Manager, at 229-759-6000.

**BID SPECIFICATIONS FOR FIVE PROPANE POWERED GENERATORS  
BID REFERENCE # 2719**

These units must comply with all currently adopted building, fire, electrical, plumbing, mechanical, accessibility, and energy codes, as currently adopted and amended by the State of Georgia and as administered by the Georgia Department of Community Affairs, and rules and regulations of the fire safety division of the State Fire Marshall's Office. The Contractor shall furnish and install all of the necessary materials and components required to provide complete and code compliant Generator units to five (5) Fire Stations in Lee County. Further described as, but not necessarily limited to, the following:

The five (5) Fire Stations, with amperage and phases required:

- Fire Station 1 - 342 Leslie Highway - 600 amp-three phase
- Fire Station 2 - 934 US Highway 19 South - 600 amp-three phase
- Fire Station 3 - 1189 US Highway 82 West - 225 amp-single phase
- Fire Station 4 - 2345 Highway 19 North - 225 amp-single phase
- Fire Station 5 - 1289 Graves Springs Road - 600 amp- three phase

1. Completed bid form with total cost for Generators, electronic controls, materials, plumbing, installation and labor.
2. Automatic Switches
3. Must have a warranty, which includes mechanical, electrical components, plumbing, and labor for all five Generators.
4. Must be Propane Fueled
5. Must have a bid bond, irrevocable letter of credit, or a cashier's check in the amount of 1% of the bid amount payable to the Lee County Board of Commissioners from a company authorized to do business in the state of Georgia.
6. An authorized signature.
7. The successful contractor shall submit the following items within ten calendar days of written notification from the County of the bid award:
  - a. Proof of Workers' compensation insurance.
  - b. Proof of general liability insurance in the amount of \$500,000.00 naming Lee County Board of Commissioners as an additional insured.
  - c. Proof of automobile insurance liability insurance in the amount of \$500,000.00.
  - d. A payment bond in the amount of the bid. The payment bond shall be payable to the Lee County Board of Commissioners from a company authorized to do business in the State of Georgia.
  - e. Written certification that the contractor operated a drug-free work place in accordance with O.C.G.A 50-24-1 through 50-24-6.
  - f. Written oath stating that the contractor has not restricted competitive bidding.
  - g. Signed Contract prepared by the County.
    - i. Must be installed within 10 weeks of signed contract.
  - h. Signed Non-Collusion form.
  - i. Signed Project Completion form.

**BID FORM  
FIVE PROPANE POWERED GENERATORS  
BID REFERENCE # 2719**

Unit Cost for Five Generators: \_\_\_\_\_

Electronic, Plumbing Labor and Miscellaneous Materials: \_\_\_\_\_

Warranties: \_\_\_\_\_

Total Cost for this Project: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/Zip: \_\_\_\_\_

Telephone:

(Office) \_\_\_\_\_

(Home) \_\_\_\_\_

(Cell) \_\_\_\_\_

It is agreed by the undersigned bidder that the signature and submission of this bid represents the bidder's acceptance of all terms, conditions, and requirements of the bid specifications and, if awarded, the bid will represent the agreement between the parties.

Authorized Signature:

\_\_\_\_\_ Title: \_\_\_\_\_

Name Printed:

\_\_\_\_\_ Date: \_\_\_\_\_

**Lee County, Georgia**

**Drug Free Workplace Certification**

The undersigned certifies that the provisions of Code Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated (O.C.G.A) relating to the Drug Free Workplace Act have been complied with in full. The undersigned further certifies that:

- 1.) A drug free workplace will be provided for the contractors employees during the performance of the contract, and
  
- 2.) Each contractor who hires a subcontractor to work in a drug free workplace shall secure from that contractor the following written certification:

As part of the subcontracting agreement with \_\_\_\_\_, this company certifies to the contractor that a drug free workplace will be provided for the subcontractors employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of Code Section 50-24-3.

Also, the undersigned further certifies that he will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_

**PROJECT COMPLETION FORM  
FIVE PROPANE POWERED GENERATORS  
BID REFERENCE # 2719**

Project/Construction will be completed within \_\_\_\_\_ days after receipt of order.

Name of Bidder: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Lee County, Georgia**

**Non-Collusion Certification**

The undersigned bidder certifies that I have not directly or indirectly entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_