



LEE COUNTY FACILITIES DEPARTMENT

Director
Michael T. Sistrunk

Facilities Coordinator
Megan Pitts

INVITATION TO BID REPLACEMENT OF LIGHTING AT THE LIBRARY IN LEESBURG

The Lee County Board of Commissioners is accepting sealed written bids from qualified vendors for the replacement of lighting at the Leesburg Library. A bid form, project completion form, specifications, and non-collusion forms are included in this bid. You may view the current lighting at the Leesburg Library by appointment only. Contact Mike Sistrunk at 229-759-6028 or 229-759-6000. There will be a Pre-Bid meeting on Thursday, March 7, 2019 at 2:30pm at the Leesburg Library located at 245 Walnut Avenue, South Leesburg, Georgia 31763. **You must attend the pre-bid meeting in order to submit a bid.**

If you choose to submit a written bid on the lighting project, your sealed bid must be marked **(2019 Leesburg Library Lighting Replacement)** and delivered to the Lee County Board of Commissioners at 102 Starksville Avenue North, Leesburg, GA 31763 no later than 3:00 pm on Friday, March 22, 2019. All bids will be opened during a public bid opening at 3:05pm on Friday, March 22, 2019 at the T. Page Tharp Building at 102 Starksville Avenue North, in the upstairs Kinchafoonee Room. All persons submitting a bid must possess the minimum required state license, the requisite liability, workman's compensation insurance, and a current Lee County Business License. You are invited to attend this bid opening. No bids shall be withdrawn within a period of 60 days after the bid opening.

Bidders are required to examine all maps, plans, drawings, specifications and data mentioned in the specifications, contracts, or proposals on file with Lee County at 102 Starksville Avenue North Leesburg, Georgia, or at such other location or locations established by Lee County from time to time with respect to such proposed project. No plea of ignorance of conditions that exist or that may exist after the date of these instructions, or of any conditions or difficulties that may be encountered in the execution of the work under any contract issued hereunder, resulting from the bidders failure to make the necessary examinations and investigations, shall be accepted as an excuse for any failure or omission on the part of the successful bidder to fulfill in every detail all requirements of any contract issued hereunder. Nor will such reasons be accepted as a basis for any claims whatsoever for extra compensation, change orders, or an extension of time to complete the required work under the contract issued hereunder.

The Board of Commissioners reserves the right to accept or reject any or all bids received and/or disregard informalities or irregularities in the Bids received. If additional information is needed, please contact Mike Sistrunk, Lee County Public Works Director and Co-County Manager, at 229-759-6000.

BID SPECIFICATIONS
REPLACEMENT OF LIGHTING AT THE LIBRARY IN LEESBURG

Bid for the removal and replacement of all existing lighting at the Leesburg Library, located at 245 Walnut Avenue, South Leesburg, Georgia 31763. All existing lighting is to be replaced with LED ballasts and lighting fixtures. Lighting must comply with all building, fire, electrical, plumbing, mechanical, accessibility, and energy codes, as currently adopted and amended by the State of Georgia and as administered by the Georgia Department of Community Affairs and rules and regulations of the safety fire division of the State Fire Marshall's Office. The Contractor shall furnish and install all of the necessary materials and components required to provide complete the lighting project for the Leesburg Library. Further described as, but not necessarily limited to, the following:

1. Completed bid form with total cost for energy efficient lighting, materials, installation, and labor
2. Install new ESPEN (2x4) fixtures (46)
3. Replace 2L 4' Wrap with ESPEN LED 12W lamps and driver (14)
4. Replace 1L 2' Strip with ESPEN LED 12W lamp and driver (1)
5. Install New LED Exit Fixtures (6)
6. Relamp Recessed Cans with LED lamps (23)
7. Replace Pendant MH fixtures with new Canopy fixtures (39)
8. Replace Wall Sconce fixtures with new LED Wall Sconces (2)
9. Install new occupancy sensors (26)
10. Must include a ten year warranty, which must include mechanical, electrical components, and labor
11. Must have a bid bond, irrevocable letter of credit, or a cashier's check in the amount of 1% of the bid amount payable to the Lee County Board of Commissioners from a company authorized to do business in the state of Georgia
12. An authorized signature on the Bid Form
13. The successful contractor shall submit the following items within ten calendar days of written notification from the County of the bid award:
 - a. Proof of Workers' compensation insurance
 - b. Proof of general liability insurance in the amount of \$500,000.00 naming Lee County Board of Commissioners as an additional insured
 - c. Proof of automobile insurance liability insurance in the amount of \$500,000.00
 - d. A payment bond in the amount of the bid. The payment bond shall be payable to the Lee County Board of Commissioners from a company authorized to do business in the State of Georgia.
 - e. Written certification that the contractor operated a drug-free workplace in accordance with O.C.G.A 50-24-1 through 50-24-6
 - f. Written oath stating that the contractor has not restricted competitive bidding
 - g. Signed Contract prepared by the County
 - i. Must be installed within 10 weeks of signed contract
 - h. Signed Non-Collusion form
 - i. Signed Project Completion form
 - j. Signed SAVE form

BID FORM
REPLACEMENT OF LIGHTING AT THE LIBRARY IN LEESBURG

Unit Cost: _____

Cost of Removal of Old Lighting: _____

Materials: _____

Warranties: _____

Total Cost for this Project: _____

Contact Person: _____

Address: _____

City/ State/ Zip: _____

Telephone:

(Office) _____

(Home) _____

(Cell) _____

It is agreed by the undersigned bidder that the signature and submission of this bid represents the bidder's acceptance of all terms, conditions, and requirements of the bid specifications and, if awarded, the bid will represent the agreement between the parties.

Authorized Signature:

_____ Title: _____

Name Printed:

_____ Date: _____

Lee County, Georgia

Drug Free Workplace Certification

The undersigned certifies that the provisions of Code Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated (O.C.G.A) relating to the Drug Free Workplace Act have been complied with in full. The undersigned further certifies that:

- 1.) A drug-free workplace will be provided for the contractors employees during the performance of the contract, and

- 2.) Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that contractor the following written certification:

As part of the subcontracting agreement with _____, this company certifies to the contractor that a drug-free workplace will be provided for the subcontractors employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of Code Section 50-24-3.

Also, the undersigned further certifies that he will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Authorized Signature: _____

Name Printed: _____

Name of Company: _____

Date: _____

**PROJECT COMPLETION FORM
REPLACEMENT OF LIGHTING AT THE LIBRARY IN LEESBURG**

Project/Construction will be completed within _____ days after receipt of order.

Name of Bidder: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____ Fax Number: _____

Authorized Signature: _____

Name Printed: _____

Title: _____ Date: _____

Lee County, Georgia

Non-Collusion Certification

The undersigned bidder certifies the following: I have not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

Authorized Signature: _____

Name Printed: _____

Name of Company: _____

Date: _____