



**INVITATION TO BID  
PARK STREET PARK IMPROVEMENTS  
BID #1021**

The Lee County Board of Commissioners is accepting sealed written bids from qualified vendors for improvements to the Park Street Park, including the covering of four (4) 40 x 80 batting cages with an open air metal structure with metal roof complete with four (4) power outlets (one in each cage) and LED lighting. The Park Street Park is located at 166 Park Street, Leesburg, GA 31763. A bid form, project completion form, specifications, and non-collusion forms are included in this bid. All work completed shall be per County standards.

There will be a **pre-bid meeting on Thursday, October 8, 2020 at 2:00pm** at the Parks and Recreation Office, located at 141 Park Street, Leesburg, GA 31763. Design plans and further details of the project will be made available at the pre-bid meeting. **You must attend the pre-bid meeting in order to submit a bid.**

If you choose to submit a written bid on this project, your **sealed bid must be marked “Park Street Park Renovations” and delivered to the County Clerk’s Office of the T. Page Tharp Governmental Building located at 102 Starksville Avenue North, Leesburg, GA 31763, no later than 2:00pm on October 21, 2020.** All bids will be opened during a public bid opening at 2:05pm in the Opal Cannon Auditorium of the T. Page Tharp Governmental Building. All persons submitting a bid must have the minimum required state license, requisite liability, workman’s compensation insurance, and a Lee County Business License. You are invited to attend this bid opening. No bids shall be withdrawn within a period of 60 days after the bid opening.

Work should be completed within 60 days of notification to proceed. Final payment will be made upon completion of work and after final inspection and approval by the County.

Insurance Required: (1) Public Liability Insurance with the County as additional or named insured in the amount of \$2 million per occurrence; (2) Property Damage Insurance in the amount of \$1 million with the County as additional or named insured; (3) Automobile/Motor Vehicle Liability Insurance in the amount of \$1 million, with an aggregate of \$2 million, with the County as additional or named insured; (4) Worker’s Compensation Insurance in such amount and with such limits as required by Georgia law.

Bidders are required to examine all maps, plans, drawings, specifications and data mentioned in the specifications, contracts, or proposals on file with Lee County at 102 Starksville Avenue North, Leesburg, Georgia, or at such other location or locations established by Lee County from time to time with respect to such proposed project. No plea of ignorance of conditions that exist or that may exist after the date of these instructions, or of any conditions or difficulties that may be encountered in the execution of the work under any contract issued hereunder, resulting from the bidder’s failure to make the necessary examinations and

investigations, shall be accepted as an excuse for any failure or omission on the part of the successful bidder to fulfill in every detail all requirements of any contract issued hereunder. Nor will such reasons be accepted as a basis for any claims whatsoever for extra compensation, change orders, or an extension of time to complete the required work under the contract issued hereunder.

The Board of Commissioners reserves the right to accept or reject any or all bids received and/or disregard informalities or irregularities in the Bids received. The Lee County Board of Commissioners is an Equal Opportunity Employer.

If additional information is needed, please contact Jeremy Morey, Lee County Parks and Recreation Director, at 229-759-6047 or [jmorey@lee.ga.us](mailto:jmorey@lee.ga.us).

**BID SPECIFICATIONS**  
**PARK STREET PARK IMPROVEMENTS**  
**BID #1021**

Bidders are to:

1. Replace the covering of four (4) 40 x 80 batting cages with an open air metal structure with metal roof complete with four (4) power outlets (one in each cage) and LED lighting at the Park Street Park, located at 166 Park Street, Leesburg, Georgia 31763.

The Contractor shall furnish and install all of the necessary materials and components required for the completion of this project. Your written and sealed bid must include at a minimum:

1. Completed Bid Form with a total cost of services, with an authorized signature
2. Completed Project Completion Form
3. A written oath stating that the contractor has not restricted competitive bidding

In addition, the successful contractor shall submit the following items within ten calendar days of written notification from the county of the bid award:

1. Proof of workers' compensation insurance
2. Proof of general liability insurance in the amount of at least \$1,000,000.00 naming the Lee County Board of Commissioners as an additional insured
3. Proof of automobile liability insurance in the amount of at least \$1,000,000.00 naming the Lee County Board of Commissioners as an additional insured
4. Written certification that the contractor operates a drug free workplace in accordance with O.C.G.A 50-24-1 through 50-24-6
5. Signed contract, if applicable (prepared by the County)
6. Signed SAVE Affidavit
7. Signed Contractor's Affidavit
8. Signed Sub-Contractor's Affidavit, if applicable

**BID FORM**  
**PARK STREET PARK IMPROVEMENTS**  
**BID #1021**

Labor and Materials: \_\_\_\_\_

Warranties: \_\_\_\_\_

Total Cost for this Project: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/Zip: \_\_\_\_\_

Telephone:

(Office) \_\_\_\_\_

(Home) \_\_\_\_\_

(Cell) \_\_\_\_\_

It is agreed by the undersigned bidder that the signature and submission of this bid represents the bidder's acceptance of all terms, conditions, and requirements of the bid specifications and, if awarded, the bid will represent the agreement between the parties.

Authorized Signature:

\_\_\_\_\_ Title: \_\_\_\_\_

Name Printed:

\_\_\_\_\_ Date: \_\_\_\_\_

**PROJECT COMPLETION FORM  
PARK STREET PARK IMPROVEMENTS  
BID #1021**

Project/Construction will be completed within \_\_\_\_\_ days after receipt of order.

Name of Bidder: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Lee County, Georgia**

**Non-Collusion Certification**

The undersigned bidder certifies that I have not directly or indirectly entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_