

**Lee County
Job Description**

CLASS TITLE: EMERGENCY MEDICAL TECHNICIAN

GENERAL DESCRIPTION OF CLASS

The purpose of the class is to provide emergency medical treatment to sick or injured persons. The class is responsible for assessing patient's health status and administering appropriate medical treatment. The class follows established protocols and procedures when dealing with patients in the pre-hospital setting.

ESSENTIAL TASKS

The tasks listed below are those that represent the majority of the time spent working in this class. Management may assign additional tasks related to the type of work of the class as necessary.

Responds to calls for emergency assistance; operates emergency vehicles; accesses situations and performs emergency rescue as required.

Provides emergency medical care to patients and transports for further medical treatment if required.

Maintains ambulance and equipment in good operating condition, restocks ambulance supplies, maintains cleanliness of ambulance after each patient transport.

Assesses health status of patients in the field based upon interpretation of advanced tests; decides whether to transport patient to an appropriate medical facility for further tests and treatment.

Executes physician's orders as required.

Completes forms and reports as specified by director and/or supervisor.

Participates in public relations and community education programs pertaining to emergency medical services and general safety.

Completes other duties as assigned.

INVOLVEMENT WITH DATA, PEOPLE, AND THINGS

DATA INVOLVEMENT: Data are information, knowledge, and conceptions obtained by observation, investigation, interpretation, visualization, and mental creation. Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalizations.

Requires gathering, organizing, analyzing, examining or evaluating data or information and may prescribe action based on such data or information.

PEOPLE INVOLVEMENT: People include coworkers, workers in other areas or agencies and the general public.

Requires persuading or influencing other in favor of a service, point of view, or course of action; may require enforcing laws, rules, regulations, or ordinances. Requires interaction with the public under less than desirable conditions.

INVOLVEMENT WITH THINGS: Things are inanimate objects such as substances, materials, machines, tools, equipment, work aids, and products. A thing is tangible and has shape, form, and other physical characteristics.

Requires operating complex equipment that requires extended training and experience such as specialized medical rescue equipment, rescue vehicles, extrication equipment, protective equipment, and electronic equipment. May involve testing equipment for compliance with operating specifications.

COGNITIVE REQUIREMENTS

REASONING REQUIREMENTS: Reasoning requires consideration of factors and variables to derive solutions to problems.

Requires performing coordinating work involving guidelines and rules with constant problem solving.

MATHEMATICAL REQUIREMENTS: Mathematics requires the use of symbols, numbers and formulas to solve mathematical problems.

Requires performing addition, subtraction, multiplication, and division.

LANGUAGE REQUIREMENTS: Language involves the ability to read, write, and speak.

Requires reading technical instructions, complex medical terminology and procedures manuals, and charts to solve practical problems such as instructions for equipment, operating instructions, methods and procedures for composing routine or specialized reports and forms; speaking compound sentences using normal grammar and word form.

MENTAL REQUIREMENTS: Mental ability involves analysis, initiative, ingenuity, creativity, and concentration required by the job and the presence of any unusual pressures present in the job.

Requires specialized technical work requiring general understanding of operating policies and procedures and their application to problems not previously encountered; dealing calmly and professionally with people in emotional situations; concentrating on achieving a favorable outcome for all concerned in spite of unusual pressure.

VOCATIONAL/EDUCATIONAL AND EXPERIENCE PREPARATION

VOCATIONAL/EDUCATIONAL PREPARATION: Vocational/Educational preparation includes job specific training and education required for entry into this job. The training and education may be acquired in a school, work, military, institutional or vocational environment. It does not include the orientation time required of a fully qualified worker to become accustomed to the special conditions of any new job, nor does it include the amount of time that a worker spends to learn reasoning, language, and mathematical skills, which are often learned in school.

Requires high school diploma or GED and a vocational technical education certificate for EMT advanced earned from an accredited institution offering state/national testing and certification upon successful completion of the program.

SPECIAL CERTIFICATIONS AND LICENSES: Special Certifications and Licenses refers to state, federal, or professional certifications or licenses required to enter or maintain the job. Must have a valid Georgia driver's license, BLS, Intermediate or Advanced Certification. Additional Firefighter certification is preferred.

EXPERIENCE REQUIREMENTS: Experience refers to the amount of work experience that is required for entry level into the position that would result in a reasonable expectation that the employee can perform the job. It may be experience that can be gained on the job or experience in a previous job.

Requires over six months and up to and including one year.

AMERICANS WITH DISABILITIES ACT REQUIREMENTS

PHYSICAL AND DEXTERITY REQUIREMENTS: Physical and dexterity refers to the requirement for physical exertion and coordination of limb and body movement.

Requires medium work that involves walking, standing, stooping, stretching, and lifting your half of a 165 pound patient along with the backboard and stretcher on a recurring basis. exceptional skill, adeptness, and speed in the use of fingers, hands, or limbs in tasks involving very close tolerances or limits of accuracy.

ENVIRONMENTAL HAZARDS: Environmental hazards refers to the job conditions that may lead to injury or health hazards even though precautions have been taken.

The job risks exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, fumes and/or noxious odors, traffic, moving machinery, electrical shock, heights, confined spaces, disease/pathogens, toxic/caustic chemicals, and violence.

SENSORY REQUIREMENTS: Sensory ability refers to hearing, sight, touch, taste, and smell required by the job.

The job requires normal visual acuity, and field of vision, hearing, speaking, color perception, sense of smell, depth perception and textile perception.

JUDGMENTS AND DECISIONS

JUDGMENTS AND DECISIONS: Judgments and decisions refers to the frequency and complexity of judgments and decisions given the stability of the work environments, the nature and type of guidance, and the breadth of impact of the judgments and decisions.

Requires being responsible for guiding others, requiring a few decisions affecting a few coworkers; works in a stable environment with clear and uncomplicated written/oral instructions, but with some variations from the routine.

ADA COMPLIANCE

Lee County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

*This position has been identified by Lee County as a **Safety Sensitive** position and/or is subject to frequent or random drug testing.*