

Location: Lee County

City: Leesburg

Department: Planning, Zoning and Engineering

Contact: Rozanne Braswell

Phone Number: (229) 759-6000

Email: [rozanne.braswell@lee.ga.us](mailto:rozanne.braswell@lee.ga.us)

### **Description**

Lee County is in the process of developing a countywide GIS database and needs assistance with this task. The intern's primary responsibility will be analyzing data, and creating and updating GIS layers, specifically tax parcel data and zoning changes. The intern will also assist in address verification to be used in the 911 emergency operations and 2020 Census. Participation in planning commission meetings and preparation of maps and powerpoint presentations will provide professional opportunities and experience. The county will provide additional training on GIS software, local government practice and planning functions, as part of the internship.

### **Qualifications**

Intern candidates should have the ability to work with ESRI ArcGIS Desktop to perform data conversion/editing, spatial database management and map production, have strong attention to detail and tolerance for data focused tasks, have a valid driver's license and good driving record, and exhibit organizational, teamwork and project management skills. Preference will be given to students pursuing a degree in geography, science, planning, GIS or related field.

Lee County, Georgia is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the county will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**To apply for this position**, fill out and save the County Application form to your computer, then submit to the Contact Person listed above by email.

Deadline to Apply: May 1, 2019

Start Date: Varies, contact County

Duration: Summer 2019

Hours per week: varies, contact County

Salary: \$10.00/hour