



Hurricane Michael Storm Damage Building Permit Process

Building permit fees (Commercial and Residential) are waived until November 15, 2018 (unless extended by Board of Commissioners) for all properties damaged due to Michael.

It is VERY IMPORTANT to apply for a building permit PRIOR to any construction activity.

Properties located in special flood hazard areas (known as "Flood" Zone A or Zone AE) may require additional information and assessment of "substantial damage" based on the National Flood Insurance Program.

Structural damage to manufactured homes will require a Structural Engineer's Evaluation/Repair before a building permit will be issued.

Please complete attached forms, include requested information, and deliver permit application to Lee County Planning & Zoning, 102 Starksville Ave N, Room 202, Leesburg, GA or email to rozanne.braswell@lee.ga.us
229-759-6000

After permit review by Planning, Zoning & Building Inspection, building permits will be issues by Building Inspection. A typical plan review sheet will be attached to the building permit detailing the inspection process (see attached samples).

Hurricane Michael

October 10, 2018



LEE COUNTY
CITY OF LEESBURG
CITY OF SMITHVILLE

RECEIVED BY: _____
DATE RECEIVED: _____
TIME RECEIVED: _____

Available on website: www.lee.ga.us.com

APPLICATION FOR BUILDING PERMIT

NAME OF APPLICANT: _____

APPLICANT ADDRESS: _____

PHONE#: _____ Email Address: _____

PROJECT TYPE:

_____ Single Family Residential _____ Muti Family Residential _____ Commercial

LOCATION OF PROJECT:

Street Address: _____
Subdivision: _____
Lot No: _____

PROJECT CONTRACTOR: _____

PROJECT OWNER: _____

PROJECT USE:

_____ New Construction _____ Accessory Structure _____ Pool
_____ Addition _____ Sign _____ Headwall/Brick Mailbox _____ Driveway Culvert

PROJECT DETAILS:

Heated SqFt. _____ Footing Materials: _____

Exterior Wall Materials: _____ Water/Well: _____

Sewer/Septic _____ Plumber: _____

Heating & Air: _____ Electrician: _____

Total SqFt. of Project: _____ Estimated Cost: _____

Application is hereby made according to the laws and ordinances governing the operation of the Lee County Department of Inspection for a permit to alter, erect, and/or use a structure as described herein or shown on accompanying plans and specifications.

Applicant hereby agrees that approval of this permit shall constitute a binding legal agreement upon his/her part to abide by and comply with all portions of the Lee County Construction Codes and that such agreement is a condition of said permit.

THIS PERMIT EXPIRES 6 MONTHS FROM DATE OF ISSUE.

Permit Fee _____ Amount Received: _____

Applicant's Signature _____