



Hurricane Michael Storm Damage Building Permit Process

Building permit fees (Commercial and Residential) are waived until November 15, 2018 (unless extended by Board of Commissioners) for all properties damaged due to Michael.

It is VERY IMPORTANT to apply for a building permit PRIOR to any construction activity.

Properties located in special flood hazard areas (known as "Flood" Zone A or Zone AE) may require additional information and assessment of "substantial damage" based on the National Flood Insurance Program.

Structural damage to manufactured homes will require a Structural Engineer's Evaluation/Repair before a building permit will be issued.

Please complete attached forms, include requested information, and deliver permit application to Lee County Planning & Zoning, 102 Starksville Ave N, Room 202, Leesburg, GA or email to rozanne.braswell@lee.ga.us
229-759-6000

After permit review by Planning, Zoning & Building Inspection, building permits will be issued by Building Inspection. A typical plan review sheet will be attached to the building permit detailing the inspection process (see attached samples).



Contractor – Requirements for Storm Damage Repairs

Before a permit will be issued, the following requirements need to be met:

- Provide the address of damaged property
- Approval from Planning Staff indicating that the address has been checked for any flood requirements
- State of Georgia Contractor's License, or completed affidavit
- 2018 Business License for Lee County, GA
- Detailed written scope of work
- Cost of repairs for specified work
- Clear and detailed printed photos for Lee County files that show damaged areas of the structure that are a part of the scope of work for repair or replacement
- Clear and detailed printed photos for Lee County files that show the damaged areas of the roof that are part of the scope of work for repair or replacement *in relation to the structure*, if the entire roof is not being replaced