



Hurricane Michael Storm Damage Building Permit Process

Building permit fees (Commercial and Residential) are waived until November 15, 2018 (unless extended by Board of Commissioners) for all properties damaged due to Michael.

It is VERY IMPORTANT to apply for a building permit PRIOR to any construction activity.

Properties located in special flood hazard areas (known as "Flood" Zone A or Zone AE) may require additional information and assessment of "substantial damage" based on the National Flood Insurance Program.

Structural damage to manufactured homes will require a Structural Engineer's Evaluation/Repair before a building permit will be issued.

Please complete attached forms, include requested information, and deliver permit application to Lee County Planning & Zoning, 102 Starksville Ave N, Room 202, Leesburg, GA or email to rozanne.braswell@lee.ga.us
229-759-6000

After permit review by Planning, Zoning & Building Inspection, building permits will be issues by Building Inspection. A typical plan review sheet will be attached to the building permit detailing the inspection process (see attached samples).



Procedures for Reconstruction Permit Applications after Hurricane Michael

Contractors: If you are requesting a permit for a structure that needs to be rebuilt, you need to provide the following:

- A site plan showing the property and all existing structures located on the property
- Complete the Trade Permit Affidavit with a description of work, cost and scope of work
- Appropriate plans for the type of re-construction
- 2018 Business License for Lee County, GA
- Current State of Georgia Contractor License
- Contractor's Authorized Agent Form (if someone other than the contractor applies for the permit)

Homeowners (living in the home): If you are requesting a permit for a structure that needs to be rebuilt, you need to provide the following:

- A site plan showing the property and all existing structures located on the property
- Appropriate plans for the type of re-construction
- Complete the Trade Permit Application with a description of work and the cost
- Complete the Homeowners Affidavit (you must own and reside in the home)
- Pay appropriate fees

Additional information:

- We will leave an Inspection Ticket to let you know we have been on site.
- If the property is located in a flood zone or is a manufactured home, there may be additional requirements.
- Please visit the Lee County website at www.lee.ga.us for more information.