



SOUTHWEST PUBLIC HEALTH DISTRICT

Lee County Health Department

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Board of Health Meeting Minutes June 3 2014

Board of Health Members present: Dr. Robert Clay, Mayor Jim Quinn, Dr. John Vance, and Ellen Phelps

Board of Health Members absent: Commissioner Muggridge, Dr. Larry Walters, and Patricia Tharp

District Health Staff present: Dr. Jacqueline Grant, District Health Director, Brenda Greene, District Program Manager, Trish Johnson, District Administrative Manager.

District Staff present via video conferencing: Dewayne Tanner, District Environmental Health Manager.

Lee County Health Department Staff present: Ken Collins, Environmental Health Manager, Lisa Carlstrom, RN, Justin Smith, Environmentalist, Betty Robinson, Clerk and Sharon Woods, Administrative Coordinator.

Visitor: Catherine Pratt, Agnes Scott College Intern.

Dr. Grant presented service awards to the following employees:

Betty Robinson – 15 years of service
Lisa Carlstrom – 5 years of service
Justin Smith – 5 years of service
Sharon Woods – 25 years of service
Brenda Greene – 30 years of service

Dr. Clay congratulated everyone on their years of service to Public Health.

Dr. Clay called the meeting to order and asked for any additions or corrections to the March 4, 2014 minutes. Minutes were approved as submitted.

Baker	Calhoun	Colquitt	Decatur	Dougherty	Early	Grady
Lee	Miller	Mitchell	Seminole	Terrell	Thomas	Worth

Old Business

Dr. Clay

- Boards of Health members as individuals are covered under the state liability insurance. The Board of Health as an entity is not covered under the state or the county's insurance. The question is if the Board of Health would like to go to the expense of providing liability insurance. Asked what the cost of this would be?

Dr. Grant

The cost of this insurance is less than \$300 a year.

Mayor Quinn made a motion to purchase the insurance and Dr. Vance seconded. Motion was carried.

New Business

Dr. Grant

- For the Health Insurance exchange, the lawyer from the state has said that Public Health cannot be a navigator but Public Health can be a provider. Blue Cross Blue Shield is the only provider of health insurance in the exchange in our area. Albany Area Primary serves as a navigator.

Trish Johnson

- Presented the Budget for FY 2015 (Enclosed). There is an increase in salaries and Dr. Grant will explain the increase.

Dr. Grant

- There have not been any raises for staff since 2008 and this has affected morale and our ability to retain employees. Entry level employees will receive a 1% raise, employees with 1 to 5 years of employment will get a 3% and employees with 5 years or more years will receive a 5% raise.

Mayor Quinn made the motion to approve the FY 2015 Budget and Dr. Vance seconded the motion. The Budget for FY 2015 was approved unanimously.

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Ken Collins

- Introduced Catherine Pratt, who is an intern from Agnes Scott College with a major in Public Health and a minor in Environmental Health. She will be working in the Environmental Health office for two months.
- There are no new facilities open. The Warf Express is casual seating dining and is the first one in Georgia.
- There are a few new sites and a lot of repairs for septic tanks.

There being no further business Dr. Clay adjourned the meeting.

Respectfully Submitted,

Sharon Woods
Administrative Coordinator

cc: Board of Health Members
Dr. Jacqueline Grant
Brenda Greene, RN, BSN, MPA
Kitty Bishop, RN, BS, MSN
Dewayne Tanner
Trish, Johnson

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