

# Lee County Utilities Authority

**GEORGE WALLS**

Chairman

**Victor Stubbs**

Vice-Chairman

Authority Members:

Art Ford

Levent Gokcen

Robert (Bob) Usry

Amy Addison

Aaron McCulley

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**CHRIS BOSWELL**

General Manager

Tricia Holmes

Director of Administrative Operations

Ira Houston

Director of Field Operations

**Regular Scheduled Meeting**  
**6:00 P.M. Thursday, November 16, 2023**  
**Page Tharp Governmental Building**  
**Opal Cannon Auditorium**  
**102 Starksville Avenue North**  
**Leesburg, Georgia**

## MEETING MINUTES

### 1. CALL TO ORDER

The Lee County Utilities Authority met for their regular scheduled meeting on November 16, 2023. The meeting was held in the Opal Cannon Auditorium of the Page Tharp Governmental building in Leesburg, Georgia. Those present were Chairman George Walls, Board members Art Ford, Victor Stubbs, Robert (Bob) Usry and Amy Addison. Also present were Chris Boswell, General Manager and Tricia Holmes, Director of Administrative Operations. Not in attendance were Levent Gokcen and Aaron McCulley. Chairman George Walls called the meeting to order at 6:00 P.M.

### 2. INVOCATION

Chris Boswell, General Manager, led the invocation.

### 3. APPROVAL OF MINUTES

Approval of September 28, 2023 regular scheduled meeting minutes

**Victor Stubbs made a motion to approve the minutes from the September 28, 2023 meeting. Art Ford seconded the motion. Voting yea were Victor Stubbs, Bob Usry, Art Ford and Amy Addison with no opposing votes. The motion passed.**

Approval of October 19, 2023 regular scheduled meeting minutes

**NO Minutes due to meeting cancelled for lack of a quorum.**

### 4. NEW BUSINESS

#### A. Authority Water Conservation Plan

Toni Rojas presented the Board with the Water Conservation Plan for the Lee County Utilities Authority October 2023 prepared by TPR Consulting Service LLC. The majority of the water conservation measures are supply-side management and/or operational enhancements focused on the water distribution system. LCUA believes these measures will successfully reduce non-revenue water and extend the life cycle of capital assets. This strategy avoids significant renewal and replacement cost while simultaneously conserving water. In addition, this strategy allows the best opportunity for LCUA to successfully continue to meet its commitment to be a good steward of water resources by effectively and conservatively managing these resources and ensuring a safe and reliable water supply for its customers.

**Bob Usry made a motion to approve and submit the presented Water Conservation Plan. Amy Addison seconded the motion. Voting yea were Victor Stubbs, Bob Usry, Art Ford and Amy Addison with no opposing votes. The motion passed.**

B. Request for Authority Committee for Bond Funding

Chris Boswell asked a committee to assist in the prioritizing of the spending of the remaining \$3.5 million remaining of the 2022 Bond funds.

Members Art Ford and Victor Stubbs volunteered to serve on the committee. Proposed meeting dates were December 5th or 6th, staff will confirm a date and meeting location and advise committee as quickly as possible.

C. Financial Statement prepared by CRI for June 30, 2023

The presented report showed a change in position of \$ -58,499 for the FY 2022-23 year. The operating income was \$577,637 and Non-Operating income expenses were \$-636,136 creating a loss of \$ 58,499 for the fiscal year.

Chris Boswell and Tricia Holmes explained to the Board that the 2022 bond issuance cost and interest expense had created the loss.

**5. OLD BUSINESS**

A. Weslo Mobile Home Park Water System Agreement

The Board was presented with the final version of the agreement for the connection of Weslo Mobile Home Park to be connected to the Authority's system. The document had been approved by Jimmy Skipper, attorney for the Authority and signed by Shane Nerenberg, President of Weslo MHP LLC.

**Bob Usry made a motion to accept the agreement allowing the connection of Weslo MHP LLC to the Authority's system. Art Ford seconded the motion. Voting yea were Victor Stubbs, Bob Usry, Art Ford and Amy Addison with no opposing votes. The motion passed.**

**6. PUBLIC PERIOD TO ADDRESS THE BOARD - NONE**

**7. EXECUTIVE SESSION - NONE**

**8. PAYMENT OF BILLS**

**WWTP Improvements**

Payable with 2022 Bond Proceeds

Vendor	Amount
Parrish Construction Group (request 001)	\$ 38,603.70
Hofstadter and Associates, INC. (306535507)	\$ 4,768.11

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**Total REQUESTED Payments \$ 43,371.81**

**Amy Addison made a motion to pay the invoices presented for \$43,371.81 Bob Usry seconded the motion. Voting yea were Victor Stubbs, Bob Usry, Art Ford and Amy Addison with no opposing votes. The motion passed.**

9. **ADJOURNMENT**

**Victor Stubbs made a motion to adjourn the meeting at 7:20 P.M. Amy Addison seconded the motion. Voting yea were Victor Stubbs, Bob Usry, Art Ford and Amy Addison with no opposing votes. The motion passed.**



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Tricia Holmes, Secretary/Treasurer

Adopted December 21, 2023