

Lee County Utilities Authority

GEORGE WALLS

Chairman

Victor Stubbs

Vice-Chairman

Authority Members:

Robert (Bob) Usry

Amy Addison

Aaron McCulley

Larry Walters

Philip Husain

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Leesburg, GA 31763

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CHRIS BOSWELL

General Manager

Tricia Holmes

Director of Administrative Operations

Ira Houston

Director of Field Operations

Scheduled Meeting
6:00 P.M. Thursday, August 15, 2024
Page Tharp Governmental Building
Opal Cannon Auditorium
102 Starksville Avenue North
Leesburg, Georgia

MEETING MINUTES

1. CALL TO ORDER

The Lee County Utilities Authority met for their regular scheduled meeting on August 15, 2024. The meeting was held in the Opal Cannon Auditorium of the Page Tharp Governmental Building in Leesburg, Georgia. Chairman George Walls, Vice Chairman Victor Stubbs, Board members Amy Addison, Larry Walters, Philip Husain, and Robert (Bob) Usry were present. Also present were Chris Boswell, General Manager, and Tricia Holmes, Director of Administrative Operations. Not in attendance was member Aaron McCulley. Chairman George Walls called the meeting to order at 6:00 P.M.

2. INVOCATION

Chris Boswell, General Manager, led the invocation.

3. APPROVAL OF MINUTES

Approval of July 25, 2024, regular scheduled meeting minutes

Bob Usry motioned to approve the July 25, 2024 meeting minutes. Victor Stubbs seconded the motion. Voting yea were Victor Stubbs Amy Addison, Larry Walters, Philip Husain, and Robert (Bob) Usry with no opposing votes. The motion passed.

4. NEW BUSINESS

A. **Chairman Walls appointed Philip Husain to the Authority's Budget committee and Larry Walters to the Personnel Committee,**

A. **Authority Structure and Grade Implementation**

Chris Boswell along with Budget Committee member Amy Addison and Personnel Committee members Bob Usry and Victor Stubbs gave an overview of the process including the salary survey performed by The Archer Group and the reason and work that went into preparing the recommendation in accordance to the current Personnel Policy Manual.

See ATTACHED documents

After discussion, Bob Usry motioned to accept the presented Utilities Authority Pay Plan by Grade, Position Classification by Grade, and Position by Grade documents. Amy Addison seconded the motion. Voting yea were Victor Stubbs Amy Addison, Larry Walters, Philip Husain, and Robert (Bob) Usry with no opposing votes. The motion passed.

- 5. OLD BUSINESS
- 6. PUBLIC PERIOD TO ADDRESS THE BOARD - NONE
- 7. EXECUTIVE SESSION - NONE
- 8. PAYMENT OF BILLS

WWPT Improvements
To be paid with 2022 Bond Funds
Draw 010

<u>Vendor</u>	<u>Amount</u>
Parrish Construction Group, INC (Request 10)	404,910.29
Hofstadter & Associates, Inc. (Inv306535516)	10,910.29
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Total REQUESTED Payments	\$ 404,910.29

9. ADJOURNMENT

Bob Usry motioned to adjourn the meeting at 7:15 P.M. Victor Stubbs seconded the motion. Voting yea were Victor Stubbs Amy Addison, Aaron McCulley, Larry Walters, Philip Husain, and Robert (Bob) Usry with no opposing votes. The motion passed.



Tricia Holmes, Secretary/Treasurer

September 25, 2024
Adopted