

Lee County Utilities Authority

GEORGE WALLS

Chairman

Victor Stubbs

Vice-Chairman

Authority Members:

Robert (Bob) Usry

Amy Addison

Aaron McCulley

Larry Walters

Philip Husain

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CHRIS BOSWELL

General Manager

Tricia Holmes

Director of Administrative Operations

Ira Houston

Director of Field Operations

Scheduled Meeting
6:00 P.M. Thursday, December 12, 2024
Page Tharp Governmental Building
Opal Cannon Auditorium
102 Starksville Avenue North
Leesburg, Georgia

MEETING MINUTES

1. CALL TO ORDER

The Lee County Utilities Authority met for their regular scheduled meeting on December 12, 2024. The meeting was held in the Opal Cannon Auditorium of the Page Tharp Governmental Building in Leesburg, Georgia. Chairman George Walls, Vice Chairman Victor Stubbs, Board members Larry Walters, Amy Addison, Aaron McCulley, and Robert (Bob) Usry were present. Philip Husain was not in attendance. Chris Boswell, General Manager, and Tricia Holmes, Director of Administrative Operations, were also present. Chairman George Walls called the meeting to order at 6:00 P.M.

2. INVOCATION

Chris Boswell, General Manager, led the invocation.

3. APPROVAL OF MINUTES

Approval of November 21, 2024, regular scheduled meeting minutes

Victor Stubbs motioned to approve the November 21, 2024, meeting minutes. Robert (Bob) Usry seconded the motion. Victor Stubbs, Amy Addison, Larry Walters, Aaron McCulley, and Robert (Bob) Usry voted yes, with no opposing votes. The motion passed.

4. NEW BUSINESS

A. Operational Generators Emergency Discussion

Chris Boswell advised the Board that notice had been received that the 2019 GEMA/FEMA generator project was back on for possible funding. Chairman Walls added the details of conversations that led to the recent activity.

NO ACTION

5. OLD BUSINESS

A. US 19 Water and Sewer Extension

Chris Boswell advised that during the previous meeting, the question had arisen whether the Authority could use the Georgia Department of Transportation (GDOT) right-of-way. He explained that this was not possible due to the size requirements for water and sewer and the existence of other already-in-place utilities.

Bobby Donley, an engineer with Lanier Engineering, explained the details of the right-of-way, including the discussion of the needed right-of-way and the owners' request for \$26,500. Lisa Davis, Economic Development representative, advised the Board that the Lee County Economic Development Authority voted to pay half of the requested right-of-way.

Bobby Donley advised that he had contacted the project's awarded contractor, Zane Grace Construction, to confirm his ability to hold the awarded bid price. After reviewing the materials, the contractor advised that the cost would increase by 3% (\$19,000). Donley advised that he would obtain a formal change order.

Robert (Bob) Usry motioned to pay the Morgan Estates owner's request for \$26,500, to be split with the Lee County Economic Development Authority. Larry Walters seconded the motion. Victor Stubbs, Amy Addison, Larry Walters, Aaron McCulley, and Robert (Bob) Usry voted yes, with no opposing votes. The motion passed.

Robert (Bob) Usry motioned to increase the previously awarded Water and Sewer Extension project along Highway 19 to Zane Grace Construction by \$19,000 to cover the increase in material cost from the prior bid. Larry Walters seconded the motion. Victor Stubbs, Amy Addison, Larry Walters, Aaron McCulley, and Robert (Bob) Usry voted yes, with no opposing votes. The motion passed.

B. Private Well Concerns

Chris Boswell advised that Jimmy Skipper, attorney for the Authority, had met with the Lee County Board of Health on Tuesday, December 3, 2024, at 12:30 p.m. Jimmy Skipper explained in detail why S.B. 121 (now law) language could not be used to allow Utilities Authority customers to install private wells and then disconnect from the Authority's water system to the Health Board. Boswell informed the Health Board of the Utilities Authority cost and Bondholder requirements. The Lee County Board of Health said they would study the concerns and decide during their January 2025 board meeting.

NO ACTION

6. PUBLIC PERIOD TO ADDRESS THE BOARD - NONE

7. EXECUTIVE SESSION –

8. PROJECT REVIEW AND PAYMENT OF BILLS

A. WWTP Improvements

Kelvin Seagreaves, an engineer with Hofstadter and Associates, advised that the project was complete.

WWTP Improvements
To be paid with 2022 Bond Funds
Draw 013

<u>Vendor</u>	<u>Amount</u>
Parrish Construction Group, INC (Request 13)	141,723.17
Hofstadter & Associates, Inc. (Inv306535519)	9,751.52

Total REQUESTED Payments \$ 151,474.69

Amy Addison motioned to pay wastewater treatment plant improvements draw 13 for \$151,474.69. Robert (Bob) Usry seconded the motion. Victor Stubbs, Amy Addison, Larry Walters, Aaron McCulley, and Robert (Bob) Usry voted yes, with no opposing votes. The motion passed.

WWTP Improvements
To be paid with 2022 Bond Funds
Draw 014

<u>Vendor</u>	<u>Amount</u>
Parrish Construction Group, INC (Request 14-Final)	\$232,443.21

Total REQUESTED Payments \$ 232,443.21

Victor Stubbs motioned to pay the final draw for the wastewater treatment plant improvements, draw 14, for \$232,443.21, which will not be released until final paperwork from a contractor is received. Larry Walters seconded the motion. Victor Stubbs, Amy Addison, Larry Walters, Aaron McCulley, and Robert (Bob) Usry voted yes, with no opposing votes. The motion passed.

HWY 19 Water and Sewer Extension
To be paid with 2022 Bond Funds
Draw 2

<u>Vendor</u>	<u>Amount</u>
Lanier Engineering INV (Invoice 22231-3)	\$35,360.00

Total REQUESTED Payments \$ 35,360.00

Victor Stubbs motioned to pay \$35,360.00 for HWY 19 Water and Sewer Extension draw 2. Amy Addison seconded the motion. Victor Stubbs, Amy Addison, Larry Walters, Aaron McCulley, and Robert (Bob) Usry voted yes, with no opposing votes. The motion passed.

9. ADJOURNMENT

Amy Addison motioned to adjourn the meeting at 7:10 p.m., and Aaron McCulley seconded the motion. Victor Stubbs, Aaron McCulley, Larry Walters, and Robert (Bob) Usry voted yes, with no opposing votes.



Tricia Holmes, Secretary/Treasurer

January 16, 2025
Adopted